

## Decision Recording Form

<b>Title</b>	Repairs and maintenance of communal TV aerial systems - One-year extension to existing contract	<b>Decision Maker</b>	Head of Housing & Community Services
<b>Date of decision</b>	11/06/2021	<b>Source of authority</b>	Paragraph 8.2 of Part 3, section 5
<b>Date of Publication</b>			

### Background and Reason for decision

#### ***Why it is being made listing reasons for the decision***

The communal TV aerial systems contract for the Council's communal buildings was tendered in open competition and commenced on 1<sup>st</sup> April 2016 for a four year period until 31<sup>st</sup> March 2020 with an option to extend by up to a maximum of 2 years on a year by year basis. The contract was extended in March 2020 for 1-year duration and a decision has been taken to extend the contract for a second 1-year duration as per the terms of the original contract agreement.

The value of the contract between 2017 and 2020 has been less than £7,000 per year and hence the anticipated contract value for one additional year will not exceed £10,000.

The existing contractor has confirmed that they will accept the same terms and conditions and rates in compliance with the contract agreement, which complies with Public Contracts Regulations.

#### ***Alternative options considered and why rejected***

The existing contract has been very successful, and it makes sense to extend the contract for a further year, whilst a new long-term contract is procured.

The existing contractor has performed above the expected standards and demonstrated that they capable of continuing to provide the level of service required, the option to extend the contract by a further year was considered the most economically advantageous option based on the tendered rates.

#### ***List any background documents - N/A***

#### ***Any Crime & Disorder, Equality, Social Value in Contracts, HR, Legal, Financial, ICT or Property implications - None***

#### ***Anyone who has been consulted during the decision making process - Not applicable.***

<b>Conflict of interest</b>	N/A	<b>Relevant Portfolio(s)</b>	Housing
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<b>ALL WARDS</b>	Y	<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
<b>NW</b>	<b>NE</b>	<b>CENTRAL</b>		<b>SW</b>		<b>SE</b>	
Castle Hill	Bixley	Alexandra		Bridge		Gainsborough	
Whitton	Rushmere	St Margaret's		Gipping		Holywells	
Whitehouse	St John's	St John's		Sprites		Priory Heath	
				Stoke Park			

**Once complete the Decision Maker must send this form and any background documentation for publication to [Monitoring.officer@ipswich.gov.uk](mailto:Monitoring.officer@ipswich.gov.uk)**

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